

Lucas County LEPC Meeting Minutes
Lucas County Emergency Services Training Center
March 18, 2004

Order of Business

Chairman George France brought the meeting to order at 12:15 PM.

- The January 22, 2004, meeting minutes were approved as read.
- A quorum of twelve of the required thirteen groups was present at the meeting.

Old Business

- No old business.

Committee Reports

- *Training Committee:* The Docimo meter training course is being held this week and has 32 attendees. Leigh Casey mailed out 270 invitations to the LEPC Facility Workshops scheduled for April 5, April 8 and April 27, 2004.
- *Information Coordinator:* No report.
- *Exercise Committee:* Gary Studer discussed the 2004 LEPC exercise. A functional exercise will be held at Dynea on April 21, 2004, from 9:00 am until noon. Four LEPC objectives will be evaluated.
- *Finance Committee:*

Expenses YTD:	\$ 8,889.82
Receipts YTD:	\$ 698.00
Ending Balance:	\$51,811.81
- *Grants:* Leigh Casey reported that the FY 2005 SERC Grant application was submitted by the February 1, 2004, deadline. The grant funds are expected to be released by SERC in September of 2004.
- *Plan Review Committee:* Leigh Casey reported that updated Plan CDs are available by request. Facility 2003 Tier II Reports were due on March 1, 2004. Barb Timoff is entering the data in CAMEO. The Hazard Analysis section of the Plan will be also be updated with the 2003 Facility Tier II data as needed.
- *Compliance Committee:* Tony Sloma reported that the 2003 compliance cases are moving forward. Mackie Moving Systems and Bigusiak Trucking have paid the reduced fine. International Freight Systems, the City of Toledo, BP and Midwest Paper have agreed to the proposed alternatives to a fine. Adams Cleaners has not agreed to pay the reduced fine.

- *Bylaws:* Brad Roy discussed the revised LEPC Bylaws which were distributed at the January LEPC meeting and posted on the website for review. Jim Jones moved to accept the revised Bylaws, seconded by Tom Barnhizer. Motion passed. Please make note that the new Bylaws require that a LEPC meeting absence must be excused by contacting a member of the LEPC Executive Committee before the meeting. Excessive unexcused absences could result in removal from the LEPC.
- *Special Presentation:* Neal Thurber of BP gave an informative presentation on the Naphtha release and gas odor which affected much of Lucas County on February 2, 2004.

New Business

- Brad Roy discussed the need to build relationships with neighboring LEPCs. Leigh Casey reported that she spoke at the March 18th Wood County LEPC meeting about the development and implementation of a LEPC compliance program.
- Tom Barnhizer and Greg Locher discussed the County Critical Infrastructure Study. The State is compiling a list of facilities, such as factories, refineries, airports and utilities that should be included in the Lucas County Critical Infrastructure inventory. This information is needed for emergency planning and response purposes.
- Rick Maxfield discussed the EOC table top drill held in Ottawa County. Problems with communications and assignment of duties were noted.
- The next meeting will be held on May 20, 2004, at 12:15 PM. Lunch will be served. Please RSVP to Leigh Casey by May 19, 2004, if you plan to attend. **Please contact a member of the LEPC Executive Committee if you can NOT attend the meeting.**
- Meeting adjourned.

Respectfully submitted,

Leigh Casey, Secretary/Treasurer
Lucas County LEPC