

**Lucas County LEPC Meeting Minutes
Lucas County Emergency Services Building
May 22, 2003**

Attendance:

Brad Roy, BASF Corp, Vice Chairman	Tom Barnhizer, EMA
Leigh Casey, Secretary/Treasurer	Jeanette Ball, City of Toledo
Joe Schwanzl, Toledo Fire	Pete Hanley, Sunoco
Lance Keiffer, Lucas County Prosecutor	Gregg Sekela, Toledo Police
Anne Cook, The Andersons	Pam Butler, HCNO
David Ridenour, Envirosafe Services	Jason Palmer, American Red Cross
Frank Mrkva, Toledo Police	George France, Sylvania Township Fire
Greg Locher, Toledo Fire	Art Schermbeck, Dynea
Julie Slover, TDOES	Stephanie Heldt, Dynea
Thomas Jaksetic, Toledo Fire	Greg Bonfiglio, 911
Joel Mazur, TDOES	Jim Jones, Tarta

Order of Business

Vice Chairman Brad Roy brought meeting to order at 12:15 PM.

- The March 13, 2003, meeting minutes were approved as read.
- A quorum of nine of the required thirteen groups was present at the meeting.

Correspondence

- Vince Davis, LEPC Training Chairman, has requested a temporary leave of absence. If anyone is interested in assuming the position of Training Committee Chairman, please contact Leigh Casey.
- Chief Maurer of the Sylvania Fire Department submitted written support for the nomination of Deputy Chief France as 2003-2005 LEPC Chairman.

Old Business

- A media representative is still needed to serve on the LEPC. Lance Keiffer will determine if a conflict of interest exists if the Lucas County Prosecutor serves on the LEPC as the Elected Official representative.
- LEPC Membership applications must be submitted by the next LEPC meeting.

Committee Reports

- *Training Committee:* No report.

- *Information Coordinator:* No report.
- *Nominations:*
 Brad Roy nominated Deputy Chief George France for LEPC Chairman, seconded by Battalion Chief Greg Locher. Elected to office by LEPC members present.
 Lt. Joe Schwanzl nominated Brad Roy for Vice Chairman, seconded by Tom Barnhizer. Elected to office by LEPC members present.
 Brad Roy nominated Leigh Casey for Secretary/Treasurer, seconded by Lt. Joe Schwanzl. Elected to office by LEPC members present.
- *Exercise Committee:* Tom Barnhizer reported that the fire/hazmat/mass casualty drill at UT has been rescheduled for October 1, 2003. The LEPC plans to submit this exercise to Rich Lauffer for 2004 exercise credit.

Greg Locher reported on the WMD functional exercise to be held on June 1, 2003, at MCO. Local hospital decontamination plans will be tested. Hospital lock down policy was discussed along with the need for a single entrance for contaminated patients. Greg Locher suggested that the LEPC sponsor a WMD awareness course.

Tom Barnhizer reported that the Davis-Besse exercise will be held on June 10th and 11th, 2003. The Emergency Operations Center, reception and care center, and decontamination procedures will be tested.

A table top exercise will be held at Dynea on May 30, 2003. The exercise scenario includes a train derailment, chemical spill, fire and explosion.

- *Finance Committee:*

Balance as of 5/2/03:	\$41,732.71
Expenses YTD:	\$18,203.42
Receipts YTD:	\$ 626.33
- *Grants:* The FY 2004 SERC Grant is expected in September.
- *Plan Review Committee:* Leigh Casey reported that a complete copy of the Plan will be submitted to Rich Lauffer for review due to the large number of revisions. Hazard analyses and mapping for all Lucas County facilities should be completed by fall. A copy of the Master Planning document is available for review by LEPC members.
- *Compliance Committee:* Leigh Casey reported on the May 12, 2003, Compliance Committee meeting. A fine of \$3,750.00 was paid by Rush Trucking. The Compliance Committee voted to levy fines for late written notification against TARTA (\$4,200.00), CJUSA Trucking (\$6,000.00) and Norfolk Southern (\$48,100.00).

Although a quorum was present, a motion to suspend the rules was passed due to the large number of substitute LEPC representatives present at the meeting.

Mr. James Jones from TARTA addressed the LEPC and requested an appeal of his fine. After much discussion, Pete Hanley moved that TARTA pay ten-percent of the original fine (\$420.00) and develop a community outreach program. The motion was seconded by Joe Schwanzl. Motion passed.

The Compliance Committee voted to forward several pending cases to the full LEPC for review and further action. Leigh Casey described the case against International Freight Systems and the unusual circumstances which caused the incident. A motion was made to drop the case against International Freight Systems which did not pass.

The need for a formal appeal process was discussed. Brad Roy moved that the pending compliance actions be tabled until an appeal process was developed with the advice of the Lucas County Prosecutor's office. The motion was seconded by Leigh Casey. Motion passed. Tom Barnhizer moved that the previous action regarding TARTA be vacated. The motion was seconded by George France. Motion passed.

Lance Keiffer from Lucas County Prosecutor's office will meet with the Compliance Committee to assist with the development of a formal appeal process. The next Compliance Committee meeting will be held on June 16, 2003.

Leigh Casey reported that twenty-five fines were levied for late Tier II reports. Several Tier II reports have not been made and many of the Tier II reports did not include chemical inventory forms. Letters will be sent to these facilities requesting the missing information.

The LEPC is participating in the First Time filers program for 2003. Any first time filer fees collected by SERC will be added to the LEPC's annual grant award.

New Business

- Lucas County will receive the SERC LEPC Award at the next LEPC Conference.
- The next meeting will be held on June 26, 2003, at 12:15 PM. Lunch will be served. Please RSVP to Leigh Casey by June 25, 2003, if you plan to attend.
- Meeting adjourned.

Respectfully submitted,

Leigh Casey, Secretary/Treasurer
Lucas County LEPC