

**Lucas County LEPC Meeting Minutes
Lucas County Emergency Services Building
September 18, 2003**

Order of Business

Chairman George France brought the meeting to order at 12:15 PM.

- The May 22, 2003, meeting minutes were approved as read.
- LEPC members and guests introduced themselves (LEPC meeting [attendance roster](#) for September 18, 2003). Leigh Casey welcomed Lou Hebert of WNWO as a local media representative to the LEPC.
- A quorum of eight of the required thirteen groups was present at the meeting.

Old Business

- *Tabled Compliance action(s):* Compliance Committee Chairman Tony Sloma presented a [flow chart](#) for incorporation into Compliance Policy #1001. Lance Keiffer moved to formally adopt the flow chart at the next LEPC meeting and to follow the proposed procedure, as modified by Maggie Thurber, in the interim. Motion seconded by Joe Schwanzl. Motion passed.

Committee Reports

- *Training Committee:* Joe Schwanzl has accepted the position of Training Committee Chairman. Brad Roy announced that BASF will have a railcar available for training courses next year.
- *Information Coordinator:* Bill Halsey questioned the LEPC's obligation to provide Right-To-Know information to the Community. Leigh Casey stated that Community members may request facility information through the Court system.

The LEPC will schedule workshops for facilities and transportation before the March 1, 2004, reporting deadline. The LEPC should also develop a hazardous substance public education program and identify and educate special populations such as the elderly or physically impaired.

- *Exercise Committee:* Gary Studer accepted the position of Exercise Committee Chairman. The next LEPC exercise must be completed by June 30, 2004. Stephanie Heldt suggested Dynea as a potential facility location for the exercise.
- *Finance Committee:* 2004 Budget proposals are due by November 1, 2003.

Balance as of 9/3/03: \$22,912.07
Expenses YTD: \$41,906.06
Receipts YTD: \$ 5,508.33

- *Grants:* Leigh Casey reported that the 2004 SERC Grant award will be \$62,533.00. The 2004 HMEP Grant application is due on September 30, 2003. The HMEP Training Grant will provide \$2,000 and the Planning Grant will provide from \$2,500 to \$5,000.

The HMEP grant could be used to fund a combined WMD and hazardous materials exercise. A possible exercise scenario would involve an unusual transportation event at a facility, such as a bomb in a railcar, which results in a release.

Current exercise guidelines make it difficult for WMD and LEPC exercises to be combined for credit. A revision of exercise guidelines at the State level is needed.

- *Plan Review Committee:* Leigh Casey reported that a complete digital copy of the Plan will be submitted to Rich Lauffer on CD for review due to the large number of revisions. The new Plan CDs will be available at the next LEPC meeting.
- *Compliance Committee:* Tony Sloma presented the Findings and Orders against Norfolk Southern. The case will be referred to the Lucas County Prosecutor's office after approval by the full LEPC at the next meeting. Findings and Orders for the remaining pending cases will also be presented at the next LEPC meeting.

The next Compliance Committee meeting will be held on September 22, 2003.

New Business

- Mike Gerber presented information on the upcoming OSPPERA Conference, September 29 to October 1, 2003, in Lima, Ohio. LEPC training funds are available to cover the cost of the Conference.
- The By-Laws Subcommittee will review and revise the existing LEPC By-Laws for approval at the next LEPC meeting.
- The next meeting will be held on November 13, 2003, at 12:15 PM. Lunch will be served. Please RSVP to Leigh Casey by November 12, 2003, if you plan to attend.
- Meeting adjourned.

Respectfully submitted,

Leigh Casey, Secretary/Treasurer
Lucas County LEPC