

**Lucas County LEPC Meeting Minutes
Lucas County Emergency Services Building
September 20, 2007**

Order of Business

Chairman George France brought the meeting to order at 12:15 P.M.

- The July 19, 2007 meeting minutes were approved as read.
- A quorum of nine of the required thirteen groups was present at the meeting.

Old Business

Committee Reports

- *Finance Committee:* Receipts YTD: \$24,280.92
Expenses YTD: \$78,371.82
Balance 09/05/07: <\$54,229.25>
- *Grants:* Leigh Casey reported that the SFY 2008 SERC Grant (\$66,896) was received *after* the Auditor's monthly statement shown above. The 2007/2008 HMEP and Facility Inspection Reimbursement Grant applications are due by September 30, 2007.
- *Plan Review:* The 2008 Plan review is in progress. Eighty-five facility maps completed by Mike Frey have been submitted to Rich Lauffer for review. Plan CDs will be distributed in early 2008 at a Lucas County Fire Chief's meeting.
- *Information Coordinator:* No report.
- *Exercise Committee:* Gary Studer reported that the Hazardous Materials refresher training for the law enforcement agencies that participated in the 2007 JM exercise has been completed. Documentation has been forwarded to Rich Lauffer.

Pete Hanley offered the assistance of Sunoco for the 2008 LEPC exercise. Spencer Twp. Fire Chief Mike Koeplinger will be taking over as Exercise Subcommittee Chair. Thanks to Gary Studer for guiding the LEPC through four years of exercises and many lessons learned.
- *Executive/Compliance Committee:* Compliance and Enforcement Policy 1001 and Cost Recovery Policy 1002 have been updated. LEPC members will receive the revised policies via e-mail for review and comment. Policy changes are approved by a majority vote of the LEPC after a thirty day review period.
- *Facility Inspections:* Two Oregon water treatment plants have been inspected. The LEPC will receive reimbursement for facility inspections conducted in 2008. Mike Gerber reported that a representative from the local fire jurisdiction MUST

participate on the facility inspection team in order for the LEPC to receive credit for the inspection.

- *Training Committee:* The LEPC offered a CAMEO course on August 14-16, 2007, at Owens Community College. Since the majority of pre-registered students simply failed to show up, students on the wait list were unable to attend. In the future, no more than two (2) students from a single agency or facility will be permitted to register for CAMEO due to limited seating. Please be considerate of those on the wait list and cancel your reservation if you can not attend.

CAMEO, Advanced CAMEO and facility workshops are being planned for 2008.

John Barnes and Ryan Grant have compiled a “wish list” of training and response equipment needed in Lucas County. The equipment will be purchased with funds generated locally through the USEPA Supplemental Environmental Project (SEP) penalty sharing program. A trailer is also needed to store and transport the equipment.

New Business

- Election of 2007-2009 Lucas County LEPC Officers

Office	Nominee	Nomination	Second	Motion to close nominations	Second	Results
Chair	Gary Studer	T. Barnhizer	J. Schwanzl	M. Gerber	J. Barnes	Elected
Vice Chair	George France	P. Hanley	V. Davis	T. Barnhizer	K. Silvestri	Elected
Secretary Treasurer	Leigh Casey	D. Abbott	T. Wiegand	G. Studer	J. Barnes	Elected

- Many thanks to out-going Chair George France for his two terms of service (2003-2005 and 2005-2007) as LEPC Chair. George will remain as LEPC Vice Chair and assist Gary Studer with the transition to LEPC Chair.
- Lt. Tom Wiegand from TPD reported on ACAMS, Automated Critical Asset Management System. Site visits and assessments are used to gather “all hazard” information needed for response to critical incidents. Information is managed in a “need to know” database. Facility participation in ACAMS is voluntary.
- The next Lucas County LEPC meeting will be held on Thursday, November 15, 2007, 12:15 p.m., at the Lucas County Emergency Services building. Lunch will be provided. Please RSVP to Leigh Casey by November 16, 2007.
- Meeting adjourned.

Respectfully submitted,

Leigh Casey

Secretary/Treasurer, Lucas County LEPC