

**Lucas County LEPC Meeting Minutes
Lucas County Emergency Services Building
November 14, 2002**

Attendance:

Robert Schwanzl, Chairman
Tom Barnhizer, EMA
Brad Roy, BASF Corp
Joe Schwanzl, Toledo Fire
Lisa Scott-Dupont, Teledyne
Tony Sloma, Perstorp Polyols
Randy Rall, C&W Tank
Paul Osstifin, Teledyne
Michael Block, USCG
Phil Wesley, Retired, TPD
Jon Gulch, USEPA

Mike Gerber, Ohio EPA
Dean Speshock, USCG
Gary Bennett, UT, Retired
Julie Slover, Toledo Environmental Services
George France, Sylvania Twp Fire
Victor Ellis, Toledo Fire
Shashi Makkapaty, LEPC
Chief Richard Monto, Maumee Fire
Vince Davis, Training Chair
Evan Schumann, Monclova Fire

Order of Business

Chairman Robert Schwanzl brought meeting to order at 1:30 PM.

- The September 26, 2002 meeting minutes were approved as read.
- A quorum of seven of the required thirteen groups was present at the meeting.

Guests

- Paul Osstifin, Teledyne-Continental Motors
- Thomas Jaksetic, Captain-Toledo Fire Dept.

Old Business

- Inspection of response trailers – Leigh Casey
- Media Rep. – not resolved
- Elected Official – Plan meeting with M.Thurber

Committee Reports

- *Training Committee:* The Training Committee offered Hazardous Material, Incident Command, and other Command classes to all emergency responders (fire, police, EMS, and hazmat) that either lived in or responded into Lucas County utilizing Instructors from the Ohio Fire Academy, thereby, offering a State recognized certificate. Also, it was conceived with the thought of allowing the individual, not the Officers, to make the conscious decision who can attend. We wanted people that "wanted to be there", not because they were "assigned to be there". Also, to make the classes FREE, so that all could afford to attend. This seemed "fair and equitable". This project was conceived in May-June 2002, and both the LEPC Chairman, Bob Schwanzl and the Ohio Fire Academy (OFA) contact Frank Conway were solicited and both agreed.

Classes were picked primarily dealing with those topics due to the increased potential of responding to those type of events, and because they were the "least secular" fire-related) and offered emergency-scene management practices.

In early August contact was made again with the OFA to determine who the Instructional staff would be, for planning and announcement purposes. OFA began to claim that they had not been officially notified, thus there was no movement toward assigning Instructors. When they were presented with the "US Mail certified return receipt" whereby one of the Ohio Department of Commerce (who signs for all mail at the OFA), things began to get accomplished, however, there were still a few "bumps".

Since time was "short" on the first class, and no other Instructor wanted to do the first class: "Hazmat Awareness", Vince Davis agreed to do it, after all other sources were checked and exhausted. (Davis did not want any "conflict of interest" or "profiting" charges, and did not charge for his service).

At approximately the end of September, the OFA mailed out a booklet to all fire departments identifying Outreach/Direct Delivery Instructors. It was at this time that Frank Conway made contact and verified that we had access to the book. He then asked if we could begin to arrange instructors without the assistance of the OFA. After a debate, in which it was determined that the LCLEPC did not have anyone to make all of the long distance calls, nor anyone to received replies (as Miss Casey wasn't full time), he again agreed to arrange Instructors. Note: Anyone with access to this book really needs to review it as it provides evidence that we in Northwest Ohio (not just Lucas County) have very Outreach/Direct Delivery instructors and that virtually any classes we request will require not just a "fee", but expenses. It is recommended that this be a topic at the Lucas County Fire Chiefs Association so that all Fire Chiefs can be encouraged to promote sending Staff members to Outreach/Direct Delivery Instructor classes.

Other "bumps":

1. While all of the Instructional Staff has "showed up" for classes, the same cannot be said for students. While it may have seemed like a good idea to offer free training without department involvement, that autonomy allowed for abuse. The list reasons or excuses for not showing up is long and varied; however, the bottom line that we had made it too easy. It is recommended that we in the future charge either a non-refundable fee (and provide donuts/lunch) or a refundable fee for those that complete the classes.
2. The class sizes were small, however, not only was this a first in Lucas County, it was a first in the State (according to OFA's Frank Conway), where a LEPC had requested OFA classes and established such a curriculum.
3. Instructor phone calls and return phone calls: as the OFA had given them my phone number as "point of contact" (again, due to not having a fulltime LEPC staff member). This is when contact was made with Leigh Casey and she was asked to make the Chairman aware of the fact that we were going to need more funding that originally anticipated to cover Instructor expenses. It was originally thought that for 15 classes (as outlined), we could do it with approximately \$2,000-3,000. We now anticipated approximately double that at around \$6,000. Again, this is due to not having many Outreach/Direct Delivery Instructors from Northwest Ohio. This adds up to 1-2 nights for motels, along with other expenses.

4. Doing a project like this strictly from email has its' good and bad: good, that you can give everyone the identical message all at once; bad due to pitfalls that arise when servers are down, people change screen names, they don't routinely check email, etc.

Breakdown of Classes

<u>CLASS #</u>	<u>SIGNED UP</u>
1001	11
1002	11
1003	7
1004	9
1005	15
1006	5
1007	3
1008	10
1009	7
1010	7
1011	10
1012	6
1013	6
1014	9
1015	1
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Fire	19
Police	10
DMAT	1
VMAT	1

Facility Use Only (5) locations graciously offered their classrooms:

- The Andersons Conference Room
- Berkey/Richfield Township
- Maumee Fire Department
- Washington Township Fire Department
- Whitehouse Fire Department

Certificates of Thanks To the Fire Chiefs and the CEO of each location listed above; and to each Instructor.

Other Training Options STTS Company was contacted to due "tanker truck training" for virtually the same amount of money that we spent for 15 diverse classes. We believe we made the better investment.

- *Information Coordinator:* No report.
- *Exercise Committee:* Tom Barnhizer: possible drill with Monclova & Dynea Corp.
- *Finance Committee:* No report.
- *Grants:* No report.

- *Plan Review Committee:* Shashi Makkapaty gave an update on his progress. Maps and plans have been prepared for 42 EHS facilities and copies of these maps have been mailed to Rich Lauffer. A possibility of developing a new database to put all the required facility data and the maps to make the plan concise was discussed. As detailed, the logic design and structure of the database is being developed now.
- *Compliance Committee:* No report.

### **New Business**

- Barnhizer discussed the CERT program and possible involvement of LEPC. The details of the program were given as a handout to the attendees.
- Paul M. Osstifin will replace Lisa Scott-Dupont who is relocating to Michigan. Thanks to Lisa for her services on the board.
- Survey needed from Lucas county fire chiefs to update the details of training and the levels of training attained by the members.
- Survey to update LCFC list of equipment.

### **Discussion**

- *CAMEO Training:* 2 Day course – looking for a site and instructor – a “train the trainer” program was suggested to train volunteer fire departments – difficult to get time for a 2 day extended course.
- V. Davis would like a feed-back from those who attended training – Dr. Bennett offered to help

**Adjourn** – 2:45 pm

### **Next meeting**

- Scheduled for December 12, 2002 at 13:30 Emergency Services Building 3rd Floor Conference room (on Budget).

Respectfully submitted,  
Robert Schwanzl, Chair  
Lucas County LEPC