

Lucas County LEPC Meeting Minutes
Lucas County Emergency Services Building
November 17, 2005

Order of Business

Chairman George France brought the meeting to order at 12:15 P.M.

- The September 15, 2005 meeting minutes were approved as read.
- A quorum of eleven of the required thirteen groups was present at the meeting.

Old Business

- Five students completed the CAMEO course held November 1-3, 2005 at Owens Community College. CAMEO will be offered again in the spring of 2006. Contact Leigh Casey or Mike Frey for registration information.

Committee Reports

- *Finance Committee:* Receipts YTD: \$72,790.09
Expenses YTD: \$79,167.19
Balance 11/02/05: \$23,919.01

Maggie Thurber presented the proposed 2006 LEPC budget as approved by the Finance Committee. Leigh Casey was asked to keep track of actual hours worked versus hours billed. Hours worked currently exceed hours billed. Maggie Thurber proposed that Leigh Casey's contract be amended in 2007 from an hourly rate to a flat fee for professional services rendered based upon documentation of hours worked in 2006.

Maggie Thurber moved to accept the proposed 2006 budget, seconded by Joe Schwanzl. Motion passed. The budget will be adjusted as needed at year end and submitted to the Lucas County Auditor's office.

- *Grants:* Leigh Casey reported that the LEPC has been approved for ten HMEP reimbursable facility inspections from October 1, 2005 through September 30, 2006. The LEPC will receive \$250.00 for each inspection. Mike Frey reported that nine inspections were completed in 2005. Seven of these will be reimbursed through HMEP.

Data collected during the inspections is shared with OEPA and entered into the Lucas County CAMEO database. Leigh Casey commented that CAMEO facility data is rarely requested despite its potential usefulness to area responders. George France commended Mike Gerber, OEPA, for his proactive approach to incident planning and response rather than just waiting for a release to occur.

- *Plan Review:* The 2005 Plan revision is available in hard copy or on CD by request. CDs will be distributed to Lucas County Fire Departments at the November 30, 2005 Lucas County Fire Chief's Association meeting.

- *Information Coordinator:* No information requests have been received.
- *Exercise Committee:* A public meeting to review the June 16, 2005 LEPC exercise and the report prepared by Rich Lauffer was held on October 25, 2005.

Gary Studer expects to have a location selected for the 2006 table top exercise by the next LEPC meeting. The LEPC must complete the 2006 exercise by June 30, 2006.

Bill Halsey reported that the only statewide OEMA required exercise for all counties is an annual LEPC exercise. Locally, we have an additional requirement for a bi-annual nuclear power plant exercise. Since Lucas County is an Urban Area Security Initiative (UASI) county, we also have a requirement to conduct a major tactical communications exercise by May of 2007.

The Regional Medical Response System (RMRS) has a regional requirement to conduct an annual biological exercise. This year Allen, Wood and Fulton participated. In 2006 three additional counties in NW Ohio will have to conduct this exercise. Lucas County will most likely not *directly participate* until 2008 or so. We need to look at combining the 2007 functional or full scale exercise with the communications exercise very soon.

- *Compliance Committee:* Compliance Policy 1001 was distributed to LEPC members for review and comment thirty days prior to the November 17, 2005 LEPC meeting. Committee members voiced concerns about the proposed fine schedule. Pete Hanley moved to table the vote on the policy revision and have it reviewed by Lance Keiffer. Seconded by Brad Roy. Motion passed.
- *Executive Committee:* The LEPC Executive Committee met with three responsible parties on October 25, 2005 to hear pending compliance cases.

Reliance Propane: Party claimed that the LEPC website did not adequately explain the 30 day follow-up report requirements. Party reported to OEPA and not to LEPC. SERC Facility Reporting Compliance Manual and LEPC website clearly state that reports are to be submitted to both the OEPA and LEPC.
Recommendation: \$4,650 fine (50%) plus newsletter article on release reporting requirements for Petroleum Marketer's Council.
Action: Motion to approve by Pete Hanley, seconded by Leigh Casey. Motion approved unanimously.

Air Ride: Party submitted 30 day follow-up report 8 days late. Party claimed to be unaware of the reporting requirement.
Recommendation: \$480 fine (10%) less cost of educational materials.
Action: Motion to approve by Pete Hanley, seconded by Tony Sloma. Motion approved with two abstentions.

JDC Logistics: Party is owner of site where release occurred by virtue of lease. Diesel spill never left property. Release determined to be not reportable.
Recommendation: Issue NFA.

Action: Motion to approve by Pete Hanley, seconded by Maggie Thurber.
Motion approved unanimously.

- *Training Committee:* Ernie Toth reported that the Training Committee met on November 2, 2006 to discuss possible training topics for 2006. The Committee requested a training budget of \$5,000 which was approved. CAMEO training will continue to be funded from the HMEP Grant. Additional training monies from a PUCO Training Grant will be pursued.

National Incident Management System (NIMS) training is available to LEPC members on the FEMA website, www.fema.gov.

New Business

- Lt. Tillman from Toledo Fire has informed the LEPC of the National Atmospheric Release Advisory Center's (NARAC) internet based plume plotting program. The software can be used for planning, real-time incident assessment and emergency response to nuclear, radiological, chemical, biological, and natural releases. Data can be input using real time meteorological data with response in 10 to 15 minutes. The Cincinnati Fire Department would like to demonstrate the software to the LEPC at an upcoming LEPC meeting. Leigh Casey will work with Lt. Tillman to schedule the demonstration. Fire Chiefs from neighboring jurisdictions will be invited to attend.
- Chris Herman reported that the BP table top exercise scheduled for December 1, 2005 will be a regional port security terrorist based incident. External phone calls will be put into play.
- Pete Hanley suggested providing official identification cards for essential personnel using County roadways during a Level 3 Snow Emergency. George France has initiated contact with the Lucas County Police Chief's Association (Chief Parker of the Metroparks) and was informed that this would be a topic at their January 2006 meeting.
- A suggestion was made to send written notes of thanks to members serving on the Lucas County LEPC. The notes could be signed by the Chairman, County Commissioners and/or LEPC Operations Director. Leigh Casey will draft letters for signature.
- The next LEPC meeting will be held on Thursday, January 19, 2006 at 12:15 p.m. at the Emergency Services building. Lunch will be provided. Please RSVP to Leigh Casey by January 18, 2006 if you plan to attend.
- Meeting adjourned.

Respectfully submitted,

Leigh Casey

Secretary, Treasurer, Lucas County LEPC