

**Lucas County LEPC Meeting Minutes  
Lucas County Emergency Services Building  
November 18, 2004**

**Order of Business**

Chairman George France brought the meeting to order at 12:15 p.m.

- Gary Studer made a motion to approve the September 16, 2004 meeting minutes, seconded by Mike Gerber. The minutes were approved as read.
- A quorum of seven of the required thirteen groups was present at the meeting.

**Old Business**

- No old business.

**Committee Reports**

- *Training Committee:* Three CAMEO courses will be held on Saturdays during January, February and March of 2005 at Owens Community College. Each course will cover CAMEO, MARPLOT and ALOHA. Contact Leigh Casey to register.
- *Information Coordinator:* Bill Halsey discussed NIMS, the National Incident Management System created by Homeland Security at the request of the President. NIMS integrates emergency response practices into a national incident management system. More information on NIMS may be found at <http://www.fema.gov/nims/>. A self-study course is available at <http://www.training.fema.gov/EMIWeb/IS/IS700.asp>.
- *Exercise Committee:* Gary Studer reported that planning is well underway for the full scale LEPC exercise with Sunoco on June 16, 2005. Objectives have been selected and the exercise scenario and messages are in the development stage. The next exercise meeting is on December 13, 2005.
- *Finance Committee:*

<b>Expenses YTD:</b>	<b>\$43,686.03</b>
<b>Receipts YTD:</b>	<b>\$71,898.67</b>
<b>Ending Balance (11/02/04):</b>	<b>\$55,581.07</b>

Leigh Casey presented the 2004 Annual Budget Report and the proposed 2005 budget. Jim Jones made a motion to accept the 2005 budget proposal, seconded by Gary Studer. Motion carried.

- Grants: The LEPC is still waiting for 2004 SERC Grant training funds as well as HMEP Grant planning, training and facility inspection reimbursements.
- *Plan Review Committee:* The 2004 Plan revision was submitted to SERC by the October 17, 2004 deadline.
- *Compliance Committee:* Leigh Casey distributed and discussed the Ohio Attorney General's opinions on questions generated from the LEPC Compliance Committee's enforcement of O.R.C. 3750. The opinions and their ramifications will be discussed at length during the next Compliance Committee meeting.

### **New Business**

- The next LEPC meeting will be held on Thursday, January 20, 2005 at 12:15 p.m. Lunch will be served. Please RSVP to Leigh Casey by January 19, 2005 if you plan to attend. **Please contact a member of the LEPC Executive Committee if you can NOT attend the meeting.**
- The need for a new computer and a second telephone line for the LEPC office was discussed.
- Meeting adjourned.

Respectfully submitted,

*Leigh Casey*

Leigh Casey  
Secretary/Treasurer  
Lucas County LEPC