

**Lucas County LEPC Meeting Minutes
Lucas County Emergency Services Building
December 11, 2003**

Order of Business

Chairman George France brought the meeting to order at 12:15 P.M.

- The November 13, 2003 meeting minutes were asked for approval. A motion was made by Chris Herman to accept the November 13th minutes, which was seconded by Bradley Roy. Minutes approved.
- LEPC members and guests introduced themselves.
- A quorum not was not present. A motion by Bradley Roy was made to suspend the rules for this meeting which was seconded by Tony Sloma. Motion approved.
- George France asked if the meeting date for January could be held the third Thursday, January 22nd and every third Thursday every other month starting in March. Everyone was in agreement.

Old Business

- No old business to discuss.

Committee Reports

- *Compliance Committee:* Tony Soma reported the Executive group met on November 21st to meet with seven parties who had reporting issues. Two companies will be turned over to the prosecutor's and four companies are pending recommendation. Another meeting is scheduled for January for the other six companies. Tony Sloma reported there was a mail issue for one company in that two agencies received a spill report, but LEPC did not and will not be pursuing them. A recommendation made was to send notice via e-mail or certified mail. Tony Sloma also reported they learned a lot from this process.
- *Information Coordinator:* No report.
- *Exercise Committee* – Gary Studer distributed a memo regarding the 2004 Exercise. A discussion arose regarding choices and other exercise options and participation. It was reported the tabletop exercise has been done to fill part of the requirement and a functional exercise needs to be done before the fiscal year for LEPC is July. The exercise is planned for

March/May of 2004. It was reported it takes 3-4 months to plan a functional exercise. Gary reported they also wanted to include the WMD folks, but that it is complicated and may have to wait another year to have them participate. Dynea volunteered along with Perstorp to help with the functional exercise. Chirs Herman and Joe Schwanzl also volunteered their help. It was reported Sunoco and BP have tabletop exercises every year.

- *Training Committee:* Joe Schwanzl reported he will communicate with the Dynea folks on the exercise. Joe Schwanzl also reported the fire department has on file a list regarding hazmat training in Lucas County. The list needs to be revisited and updated and would like to e-mail a list of all the chiefs.
- *By-Laws Subcommittee* – John Borell reported it's in the process.
- *Plan Review* – No report.
- *Grants* – It was reported the application was submitted to the OEPA to be able to collect \$300.00 for inspection fees.
- *Finance* – George France distributed a copy of the 2003 and 2004 budget. Some of the line items were discussed. George France asked committee members for the acceptance of the 2004 budget and if accepted will give a breakdown at a future meeting. Tony Sloma made a motion to accept the draft 2004 budget. Roy Bradley seconded the motion, which was approved.

New Business

- Mike Gerber reported there was a Cameo inspection of the Toledo water plant at Collins Park. Mike reported there is a lot of work involved with these inspections including the initial paperwork, sending forms to the facility and scheduling everyone involved to go to the facility for the inspection. It was reported Julie Slover of Toledo's Environmental Department is a great resource. A discussion of an intern from Owens, UT or Findlay College would be worth looking into to hire to help the LEPC in this process.
- The next LEPC meeting will be held Thursday, January 22, 2004 at 12:15 PM.
- With no further business, a motion by Chris Herman to adjourn and seconded by Roy Bradley was ended at 1:20 p.m.

Respectfully submitted by Barb Timoff